



Employee parking is available for all tenant employees. New employees need to fill out the parking request form on Page 2 of this document and return it along with payment to the Airport Authority Office Monday through Friday 8 am to 5 pm. If you are employed by the airlines or one of our other tenants, but are not based here and need a pass you will be required to show active employment credentials.

Employee parking passes are \$25 and are non-refundable. If the pass is lost or stolen, you will be charged another \$25 to obtain a new pass. Parking fees are charged per calendar year and will be due annually on January 1. Parking access will be denied for unpaid annual fees.

Please fill out form on next page.

Thank you.

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

FORT WAYNE INTERNATIONAL AIRPORT EMPLOYEE PARKING REQUEST FORM

EMPLOYEE NAME _____

HOME MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

COMPANY _____ DATE OF HIRE _____

EMPLOYEE'S PHONE # _____

EMPLOYEE'S EMAIL ADDRESS _____

EMPLOYEE'S SIGNATURE _____

POSITION/CIRCLE ONE: PILOT FLIGHT ATTENDANT TERMINAL EMPLOYEE

TO BE COMPLETED BY THE EMPLOYEE'S MANAGER:

- NON-REFUNDABLE ACCESS CARD (\$25)
- BILL COMPANY

I certify that the above person is a current employee of _____
and is employed at the Lt. Paul Baer Terminal Building, Fort Wayne International Airport.

MANAGER'S
SIGNATURE: _____ TITLE: _____

FOR OFFICE USE ONLY:

Card # _____

Date Issued _____

Paid: _____

By: _____

Receipt # _____

**ACCESS CARDS ARE NON-TRANSFERABLE. YOU ARE RESPONSIBLE FOR THE CARE OF THE CARD ISSUED TO YOU.
IF YOU DAMAGE OR LOSE IT – YOU WILL BE CHARGED ANOTHER \$25 NON-REFUNDABLE FEE TO REPLACE IT.**