

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

July 17, 2017

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held in the Airport Authority Conference Room, on July 17, 2017 at Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Michael S. Gouloff., President, called the meeting to order at 3:03 p.m.

ATTENDANCE:

**AIRPORT AUTHORITY
BOARD MEMBERS:**

Michael S. Gouloff, President, present
Richard B. (Barry) Sturges, Jr., VP, absent
Timothy J. Haffner, Secretary, present
Benjamin (Ben) T. Johnston, present
Jerome F. (Jerry) Henry, Jr., present
Cornelius B. (Neil) Hayes, present*
**Attended the meeting electronically*

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Scott Hinderman, Executive Director
Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir. Operations & Facilities
Mike Deam, Airport Authority Attorney
Denny Logan, Airport Authority Attorney
Patrick Dooley, Airport Development Director
Rebecca Neild, Air Services and Marketing Manager
Laura Hakes, Purchasing Manager
Elizabeth Lee, Summer Intern
Tyler Tilbury, Summer Intern
Mary Easterday, Administrative Assistant

CALL TO ORDER:

A quorum being present, Mr. Gouloff called the meeting or order at 3:03 p.m. Mr. Gouloff informed board members present that this meeting would be an electronic meeting, with member Mr. Neil Hayes attending electronically. As such, all votes taken during the meeting would be conducted by a roll call vote.

1. CONSIDERATION AND APPROVAL OF TODAY’S AGENDA:

Mr. Tim Haffner made a motion to approve the July 17, 2017 Board Agenda as published, Mr. Ben Johnston seconded the motion; Mr. Gouloff called for a roll call vote. Below is a tally of the votes:

Mr. Michael S. Gouloff –
Mr. Neil Hayes – Aye
Mr. Jerome F. Henry – Aye
Mr. Benjamin T. Johnston – Aye
Mr. Timothy Haffner – Aye
Mr. Barry Sturges –
The motion carried.

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2. CONSIDERATION AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:

Mr. Tim Haffner made a motion to approve the Administrative Consent Agenda as follows:

- Approval of Board Minutes – 6.19.17
- Review & Approval of Claims #17-07
- Accounts Receivable Report

Mr. Ben Johnston seconded the motion; Mr. Gouloff called for a roll call vote. Below is a tally of the votes:

Mr. Michael S. Gouloff –

Mr. Neil Hayes – Aye

Mr. Jerome F. Henry – Aye

Mr. Benjamin T. Johnston – Aye

Mr. Timothy Haffner – Aye

Mr. Barry Sturges –

The motion carried.

3. ACTIVITY REPORT – June 2017

Ms. Rebecca Neild reported to the board that use of FWA and traffic through FWA saw a drop in June 2017 with enplanements in June 2017 down about 3.51% compared to June 2016. Total enplanements year to date remaining steady, to date, up 1.45%. Ms. Neild informed the board that Allegiant's enplanements were down about 4% and this is a contributing factor for the decreased June enplanement numbers. Board members inquired if there was any concern from staff regarding the drop in enplanements and staff responded that currently there is no real concerns.

Mr. Hinderman commented that the United Newark flight has seen an increase in enplanements and authority staff is capitalizing on this opportunity with increased marketing efforts to encourage use of this flight. The flight is currently not at risk, however should we experience a drop in enplanements on this flight, we may risk losing the flight.

American Airlines continues to see increases in capacity and their numbers remain strong. Mr. Hinderman and Ms. Neild further explained that Allegiant is undergoing structural change and is working to eliminate MD-80's and incorporating the airbus into their fleet. Allegiant is also focusing on larger markets and has been impacted by the shortage of pilots – all these factors contributing to their enplanements being down.

Mr. Gouloff inquired as to what staff anticipates year-end figures to look like, and Mr. Hinderman indicated a slight increase in enplanements for 2017 at around 2% would be a good achievement considering the outstanding growth that FWA has experienced over the last several

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years and current market conditions. Authority staff would view numbers around 370,000 to be very favorable.

4. COMMITTEE MEETINGS

Mr. Hinderman reported that the Real Estate and Airport Development Committee met on July 10, 2017 in both Executive and Regular Sessions. Mr. Hinderman informed the board that committee action was taken during the public session related to a license agreement amendment which would come before the board later in the meeting. No further action from the board was required.

5. LEASE REVIEW AND APPROVAL – LICENSE AGREEMENT AMENDMENT WITH CITY OF FORT WAYNE FOR THE PUFFERBELLY TRAIL

Mr. Hinderman informed the board that the City of Fort Wayne is close to bidding out the Pufferbelly Trail from Wallen Road to Washington Center Road which includes the portion that runs through Airport Authority property at SMD. Due to identified wetlands on the Airport Authority property, the trail had to be relocated (still on Airport Authority property). On the advice of legal counsel, staff had requested a new license agreement be drafted to indicate the new location and to beef up the language regarding no conveyance of an interest in the real estate. This new agreement will be recorded per the City's request. Mr. Hinderman further explained to the board that the new license agreement being presented for board approval also includes an Exhibit A, which reflects the survey of the revised trail and the legal description. Legal counsel has reviewed this license agreement amendment and the airport authority does maintain the right to terminate this agreement should runway configuration at SMD ever change.

Mr. Hinderman reminded the board that staff had presented this proposed license agreement amendment with the City of Fort Wayne for locating a portion of the Pufferbelly Trail on airport property at the READ Committee meeting on July 10, 2017. Mr. Hinderman further explained that the READ Committee had discussed this license agreement amendment and had voted favorably to provide a recommendation for approval by the full board.

Mr. Haffner made a motion to approve the amendment to the license agreement with the City of Fort Wayne for the Pufferbelly Trail relocation and alignment as presented, Mr. Johnston seconded the motion; Mr. Gouloff called for a roll call vote. Below is a tally of the votes:

Mr. Michael S. Gouloff –

Mr. Neil Hayes – Aye

Mr. Jerome F. Henry – Aye

Mr. Benjamin T. Johnston – Aye

Mr. Timothy Haffner – Aye

Mr. Barry Sturges –

The motion carried.

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6. OTHER BUSINESS

Mr. Hinderman informed the board that staff had no additional business to bring before the board at this time. Mr. Hinderman did inform the board that authority staff has had three interns (all from Northeast Indiana) working with staff this summer and introduced the board to the summer interns. Authority summer interns were introduced as follows:

Patrick Bassett – working in the IT Department

Tyler Tilbury – working in the Ops Department

Elizabeth Lee – working with Greater Fort Wayne, Inc. / Property Management

Mr. Gouloff thanked the interns on behalf of the board for their work and contributions to the airport authority.

7. ADJOURNMENT

Mr. Gouloff moved to adjourn the July 17, 2017 Regular Session Board Meeting at 3:23 p.m.

Mr. Tim Haffner seconded the motion; the meeting was adjourned.

EXECUTIVE SESSION:

An Executive Session was not held following the July 17, 2017 board meeting.

Signatures on File

Mr. Michael Gouloff
Board President

Mr. Timothy Haffner
Board Secretary