

FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

April 15, 2019

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held in the Airport Authority Conference Room, on April 15, 2019 at Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Barry Sturges, President, called the meeting to order at 3:02 p.m.

ATTENDANCE:

**AIRPORT AUTHORITY
BOARD MEMBERS:**

Richard B. (Barry Sturges, Jr., President, present
Benjamin (Ben) T. Johnston, VP, present
Timothy J. Haffner, Secretary, present
Cornelius B. (Neil) Hayes, present
Jerome F. (Jerry) Henry, Jr., present
Gregg C. Sengstack, present

**AIRPORT AUTHORITY STAFF
& LEGAL COUNSEL PRESENT:**

Scott Hinderman, Executive Director
Robin Strasser, Dir. Admin. & Finance
Joe Marana, Dir of Facilities and Operations
Mike Deam, Airport Authority Attorney
Tom Trent, Airport Authority Attorney
Doug Robertson, Controller
Joe Behling, Aero Center General Manager
Laura Hakes, Purchasing Manager
Ryan Bauer, Operations Supervisor
Rebecca Neild, Air Service and Marketing Manager
Mary Easterday, Administrative Asst.

CALL TO ORDER:

A quorum being present, Mr. Sturges called the meeting to order at 3:02 p.m.

1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA:

Mr. Tim Haffner made a motion to approve the April 15, 2019 Board Agenda as posted. Mr. Ben Johnston seconded the motion, the motion unanimously carried.

**2. CONSIDERATION AND APPROVAL OF ADMINISTRATIVE CONSENT
AGENDA:**

Mr. Tim Haffner made a motion to approve the Administrative Consent Agenda as follows:

- Approval of Board Minutes – 3.18.2019
- Review & Approval of Claims #19-4
- Accounts Receivable Report

Mr. Ben Johnston seconded the motion, the motion unanimously carried.

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3. CONSIDERATION AND APPROVAL OF BID CONSENT AGENDA

a. Quotation Results: PSD Overhead Door Replacement, TB 19-B

Airport staff solicited quotes to replace the overhead doors at our Public Safety Facility on Winters Road.

In response to the solicitation, two quotations out of the three requested were received. Airport staff reviewed the quotations received and recommended that the Board make an award to Fort Wayne Door as the lowest responsive and responsible quote in the total amount of \$58,995.00. This includes an option for 100,000 cycle torsion springs listed in their quotation. Approval was also requested for the Executive Director of Airports to sign the contract documents.

Mr. Tim Haffner made a motion to approve the Bid Consent Agenda as presented. Mr. Ben Johnston seconded the motion, the motion unanimously carried.

4. ACTIVITY REPORT – MARCH 2019

Ms. Rebecca Neild reported to board members on recent Airport Authority air service and marketing activities. Her report to the board included the following:

- Enplanements in March 2019 were up 6.6% compared to March 2018 – year-to-date enplanements were up 4.6%.
- American Airlines continues to hold the greatest market share at slightly over 35% - American enplanements continue to be up approximately 22% (year to date) through March 2019 (with the addition of the PHL flight). The PHL load factor for March was reported at 75% and our PHL flight is no longer amongst the flights with the lowest 10 load factors.
- Delta enplanements were up 12% compared to March 2018 – During March 2019 an additional flight to Detroit was operated on Saturdays each week.
- Allegiant was down 4% in passengers March 2019 compared to March 2018. The decline is attributed to the loss of one Phoenix/Mesa flight per week.
- United is down 15% due to the loss of the Newark flight.

Ms. Neild completed her report by reporting on the following marketing events:

- Extended through November 2, 2019 – Delta which serves our region with 4 daily nonstop flights to ATL is up-gauging on two of their flights, to a 76 seat CRJ-900 (this is a dual class cabin aircraft) beginning May 1st. The flights affected will be the 11:07 AM flight from FWA to ATL and the 8:50 AM flight from ATL to FWA. Ms. Neild also noted that this up-gauge was only to transpire through June 1, 2019 but has been extended through November 2, 2019.
- Board members were reminded of the airshow dates, set for June 8-9, 2019.
- Ms. Neild also reported that staff will be coordinating an event with Allegiant Air and Easterseals ARC of NE Indiana called Wings for All. The event will take place on April 27, 2019. The Airport Authority has partnered with both groups in the past,

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with a focus on autism; this year the key audience will be anyone who has an intellectual or developmental disability along with their family members.

- The Airport Authority will team up again with the Northeast Indiana Base Community Council on April 27, 2019 to host the annual Race for the Warrior 5k 10k race.
- April 24, 2019 will be the first Honor Flight of 2019. Activities in the terminal to celebrate the return flight are slated to begin at 7:00 PM.
- The Airport Authority kicked off a campaign in conjunction with Vera Bradley's Turn the Town Pink Breast Cancer fundraiser. Airport Authority staff along with airport tenants were provided with an opportunity to participate – the campaign will conclude on Friday April 19th – ribbons will be displayed during the month of May throughout the terminal and along the terminal drive.
- Ms. Neild also informed board members that Premier Avionics would be hosting an open house on Saturday, May 18, 2019 from 9:00 – 3:00 PM and all members were informed they were invited to attend. (It is a free event, and RSVP is not necessary.)

Board members inquired about the change in load factor for the American PHL flight from February to March 2019 and Ms. Neild informed board members that the load factor increased from 65% to 75% between February and March 2019. Board members also inquired if the change in Allegiant's scheduling and loss of one Phoenix / Mesa flight could be attributed to the pilot shortage and Authority staff comment that that was most likely a contributing factor.

5. COMMITTEE REPORTS

Mr. Hinderman reported that the Real Estate Development Committee met in executive and regular sessions on April 9, 2019.

Mr. Hinderman informed board members that during the public session, the READ Committee approved minutes from the March 12, 2019 READ committee meeting. No other formal action was taken during the public session.

6. PUBLIC HEARING ON PRELIMINARY DETERMINATION ON GENERAL OBLIGATION BONDS

Mr. Mike Deam explained Resolution 19-02 Preliminary Determination Resolution of the Fort Wayne-Allen County Airport Authority was introduced at the March 18, 2019 board meeting and that the first of two public hearings was held at that time. Mr. Deam informed the board the second public hearing on Resolution 19-02 would be held during the April 15, 2019 board meeting..

Public Hearing – Mr. Deam opened the Public Hearing for the preliminary determination to issue bonds. Mr. Deam indicated that staff would make introductory comments. The board and staff

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would have time for comments and questions and then the public would have the opportunity to come to the podium and speak to the matter.

Staff Comments – Mr. Joe Marana present an overview of the terminal expansion project including an overview of the Terminal Concept Study completed in 2017, type of terminal expansion anticipated, need for expanded terminal space, design schemes and the timeline of the terminal expansion design.

Ms. Robin Strasser explained the preliminary funding plan for the project explaining that the current bond on the Air Trade Center would be paid off in January of 2020. Proposed funding would maintain the current debt service levy to fund the terminal expansion along with an anticipated TSA grant, FAA entitlement grant and cumulative building fund monies. Ms. Strasser presented the preliminary funding for the project as follows:

Cost Estimate:	<u>Preliminary</u> (in millions)	Funding Source:	<u>Preliminary</u> (in millions)
Design / design services	\$3.1	TSA grant	\$8.0
Construction	\$37.2	FAA entitlement grant	\$2.7
Equipment	\$3.7	Bond issue	\$27.0
	-	Cumulative Building Fund	\$6.3
TOTAL	\$44.0		\$44.0

Board Comments – Board members asked if taxpayers would see any increase in their taxes and Authority staff commented that the issuance of the General Obligation bonds would have no impact on taxpayers, the current debt service levy would be utilized to fund the debt payments related to the terminal expansion. Board members also asked if failure to upgrade the terminal and move ahead with the terminal expansion project would result in a loss of air passenger service and staff replied that it most likely would. Board members also commented that the current terminal design and configuration was constructed prior to 9/11. It was also noted that the air fleets currently being operated by the airlines has changed and the terminal expansion is necessary to accommodate the newer fleets and larger aircraft that are being flown into FWA.

Public Comments – Mr. Deam asked if any member of the public cared to comment, voice their opinion, or ask questions regarding the project or projected funding.

No member of the public came forward to comment.

Closure of Public Hearing - Hearing no further requests for comment, Mr. Deam closed the Public Hearing.

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7. CONSIDERATION AND APPROVAL OF PRELIMINARY DETERMINATION RESOLUTION 19-02

Mr. Tim Haffner made a motion to approve Resolution 19-02: Preliminary Determination Resolution (as presented). Mr. Ben Johnston seconded the motion; motion unanimously carried.

8. OTHER BUSINESS

Mr. Hinderman indicated staff had no other business to bring before the board at this time.

9. ADJOURNMENT

Mr. Haffner moved to adjourn the April 15, 2019 Regular Session Board Meeting at 3:21 p.m. Mr. Barry Sturges adjourned the meeting.

EXECUTIVE SESSION:

An Executive Session was not held following the regular session board meeting.

Signatures on File

Mr. Richard (Barry) Sturges
Board President

Mr. Timothy Haffner
Board Secretary