

**FORT WAYNE-ALLEN COUNTY AIRPORT AUTHORITY**

Fort Wayne-Allen County Airport Authority Board Meeting

Regular Session

March 18, 2019

3:00pm

A meeting of the Fort Wayne-Allen County Airport Authority Board was held in the Airport Authority Conference Room, on March 18, 2019 at Fort Wayne International Airport, 3801 W. Ferguson Rd., Fort Wayne, Indiana 46809, pursuant to proper legal notice. A quorum being present, Mr. Barry Sturges, President, called the meeting to order at 3:05 p.m.

**ATTENDANCE:**

**AIRPORT AUTHORITY  
BOARD MEMBERS:**

Richard B. (Barry Sturges, Jr., President, present  
Benjamin (Ben) T. Johnston, VP, present  
Timothy J. Haffner, Secretary, present \*  
Cornelius B. (Neil) Hayes, absent  
Jerome F. (Jerry) Henry, Jr., present  
Gregg C. Sengstack, absent  
*\*electronic participation*

**AIRPORT AUTHORITY STAFF  
& LEGAL COUNSEL PRESENT:**

Scott Hinderman, Executive Director  
Robin Strasser, Dir. Admin. & Finance  
Joe Marana, Dir of Facilities and Operations  
Mike Deam, Airport Authority Attorney  
Tom Trent, Airport Authority Attorney  
Doug Robertson, Controller  
Patrick Dooley, Airport Development Director  
Joe Behling, Aero Center General Manager  
Laura Hakes, Purchasing Manager  
Ryan Bauer, Operations Supervisor  
Rebecca Neild, Air Service and Marketing Manager  
Mary Easterday, Administrative Asst.

**CALL TO ORDER:**

A quorum being present, Mr. Sturges called the meeting to order at 3:05 p.m. Mr. Sturges informed board members that board member Mr. Tim Haffner would be attending the meeting electronically and so each vote taken would be by roll call.

**1. CONSIDERATION AND APPROVAL OF TODAY'S AGENDA:**

Mr. Tim Haffner made a motion to approve the March 18, 2019 Board Agenda as posted. Mr. Jerry Henry seconded the motion. Mr. Sturges called for a roll call vote. Below is a tally of the votes:

Mr. Timothy Haffner – Aye  
Mr. Benjamin Johnston – Aye  
Mr. Jerry Henry – Aye  
Mr. Barry Sturges – Aye  
Mr. Neil Hayes – absent  
Mr. Gregg Sengstack - absent  
The motion carried.

## BOARD MEETING MINUTES

March 18, 2019

Page 2 of 5

### **2. CONSIDERATION AND APPROVAL OF ADMINISTRATIVE CONSENT AGENDA:**

Mr. Tim Haffner made a motion to approve the Administrative Consent Agenda as follows:

- Approval of Board Minutes – 2.11.2019
- Review & Approval of Claims #19-3
- Accounts Receivable Report

Mr. Jerry Henry seconded the motion. Mr. Sturges called for a roll call vote. Below is a tally of the votes:

Mr. Timothy Haffner – Aye  
Mr. Benjamin Johnston – Aye  
Mr. Jerry Henry – Aye  
Mr. Barry Sturges – Aye  
Mr. Neil Hayes – absent  
Mr. Gregg Sengstack - absent  
The motion carried.

### **3. ACTIVITY REPORT – FEBRUARY 2019**

Ms. Rebecca Neild reported to board members on recent Airport Authority air service and marketing activities. Her report to the board included the following:

- Enplanements in February 2019 were up 2.46% compared to February 2018 – year-to-date enplanements were up 3.3%.
- American Airlines continues to hold the greatest market share at almost 36% - American enplanements continue to be up approximately 17% through February 2019 (with the addition of the PHL flight). Ms. Neild also noted that the PHL flight carried a load factor of 63% in February 2019.
- Delta enplanements were up 3%.
- Allegiant was down 4% in passengers year-over-year. The decline is attributed to the loss of one Phoenix/Mesa flight per week during February 2019 compared to February 2018. Ms. Neild noted in March 2019 the flight to Phoenix/Mesa returned to two flights per week.

Ms. Neild completed her report by reporting on the following marketing events:

- Board members were reminded of the airshow dates, set for June 8-9, 2019.
- Ms. Neild also reported that staff will be coordinating an event with Allegiant Air and Easterseals ARC of NE Indiana called Wings for All. The Airport Authority has partnered with both groups in the past, with a focus on autism; this year the key audience will be anyone who has an intellectual or developmental disability along with their family members.
- The Airport Authority will team up again with the Northeast Indiana Base Community Council on April 27, 2019 to host the annual Race for the Warrior 5k

## BOARD MEETING MINUTES

March 18, 2019

Page 3 of 5

10k race.

- Ms. Neild reported that a new commercial debuted in March. It is currently airing on WANE TV, WPTA TV and Fox Channel 55.

### **4. COMMITTEE REPORTS**

Mr. Hinderman reported that the Real Estate Development Committee met in executive and regular sessions on March 12, 2019.

Mr. Hinderman informed board members that during the public session, the READ Committee approved minutes from the February 5, 2019 READ committee meeting. No other formal action was taken during the public session.

### **5. INTRODUCTION OF PRELIMINARY DETERMINATION RESOLUTION 19-02**

Mr. Jerry Henry introduced Resolution 19-02: Preliminary Determination Resolution of the Fort Wayne-Allen County Airport Authority. A public hearing on Resolution 19-02 will be held at the March 18, 2019 and the April 15, 2019 board meetings.

### **6. PUBLIC HEARING ON PRELIMINARY DETERMINATION ON GENERAL OBLIGATION BONDS**

Mr. Mike Deam explained that a public hearing would be held on the Preliminary Determination Resolution 19-02 during both the March 18, 2019 and April 15, 2019 board meetings.

Public Hearing – Mr. Deam opened the Public Hearing for the preliminary determination to issue bonds. Mr. Deam indicated that staff would make introductory comments. The board and staff would have time for comments and questions and then the public would have the opportunity to come to the podium and speak to the matter.

Staff Comments – Mr. Joe Marana present an overview of the terminal expansion project including an overview of the Terminal Concept Study completed in 2017, type of terminal expansion anticipated, need for expanded terminal space, design schemes and the timeline of the terminal expansion design.

Ms. Robin Strasser explained the preliminary funding plan for the project explaining that the current bond on the Air Trade Center would be paid off in January of 2020. Proposed funding would maintain the current debt service levy to fund the terminal expansion along with an anticipated TSA grant, FAA entitlement grant and cumulative building fund monies. Ms. Strasser presented the preliminary funding for the project as follows:

BOARD MEETING MINUTES

March 18, 2019

Page 4 of 5

<b>Cost Estimate:</b>	<b><u>Preliminary</u></b> (in millions)	<b>Funding Source:</b>	<b><u>Preliminary</u></b> (in millions)
Design / design services	\$3.1	TSA grant	\$8.0
Construction	\$37.2	FAA entitlement grant	\$2.7
Equipment	\$3.7	Bond issue	\$27.0
	-	Cumulative Building Fund	\$6.3
<b>TOTAL</b>	<b>\$44.0</b>		<b>\$44.0</b>

Board Comments – Board members inquired as to the amount of the original bond for the Air Trade Center. Staff indicated the bond was for \$28 - \$29 million.

Public Comments – Mr. Deam asked if any member of the public cared to comment, voice their opinion, or ask questions regarding the project or projected funding.

No member of the public came forward to comment.

Closure of Public Hearing - Hearing no further requests for comment, Mr. Deam closed the Public Hearing. Mr. Deam noted that the second hearing would be held at the board meeting scheduled for April 15, 2019.

**7. OTHER BUSINESS**

Mr. Hinderman indicated staff had no other business to bring before the board at this time.

**8. ADJOURNMENT**

Mr. Haffner moved to adjourn the March 18, 2019 Regular Session Board Meeting at 3:23 p.m. Mr. Barry Sturges adjourned the meeting.

**EXECUTIVE SESSION:**

An Executive Session was held prior to the regular session board meeting in the Airport Authority N211 Conference Room, on March 18, 2019 at 2:00 p.m. at Fort Wayne International Airport, 3801 W. Ferguson Road, Fort Wayne, Indiana 46809, to discuss Personnel (pursuant to IC 5 14 1.5 6.1(b)(5) or (b)(6) or (b)(9), Lease Negotiations (pursuant to IC 5 14 1.5 6.1(b)(2)(D), pending or threatened litigation which is pursuant to IC 5 14 1.5 1(b)(2)(B), and confidential records which is pursuant to IC 5 14 1.5 6.1 (b)(6).

BOARD MEETING MINUTES

March 18, 2019

Page 5 of 5

Attendance:

Richard B. (Barry) Sturges, Jr., VP, present

Benjamin (Ben) T. Johnston, VP, present

Timothy J. Haffner, Secretary, absent

Jerome F. (Jerry) Henry, Jr., present

Cornelius B. (Neil) Hayes, absent

Gregg C. Sengstack, absent

Mr. Mike Deam, present

Mr. Tom Trent, present

Mr. Scott Hinderman, present

Ms. Robin Strasser, present

Mr. Joe Marna, present

By signing the minutes of the March 18, 2019 board meeting, it is hereby certified that nothing other than the topics, as noted above, were discussed during the Executive Session.

**Signatures on File**

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Mr. Richard (Barry) Sturges  
Board President

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Mr. Timothy Haffner  
Board Secretary